

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
June 9, 2015

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## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:00 p.m.

Governing Board of Trustees present: Sharon Stys, Sylvia Macias, Francisco "Javi" Santana, Jan Baird, Deborah Pacheco

Others present:

Gail Baxter, Superintendent

Cecilia Laidemitt, Associate Superintendent of  
Administrative Services and Personnel Management  
Martha Mestanza Rojas, Associate Superintendent of  
Educational Services

Mark Keriakous, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Principal, Kaylene Merrill

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Trustee Santana had the opportunity to attend his first May Revise meeting. Trustee Santana expressed how much he enjoyed attending the meeting as there was a lot of information shared. Trustee Santana also enjoyed attending the Graves Middle School Graduation Ceremony which was very nice and it went by very fast. It was efficient and had a wonderful experience.

Trustee Macias had the opportunity to attend the May Revise meeting and Graves Middle School Graduation Ceremony. Trustee Macias noticed how quickly the graduation ceremony was over, but it was very nice.

## REPORTS

Mrs. Gail Baxter, Superintendent started by highlighting a few exciting events. Mrs. Baxter expressed how wonderful it was to attend the Graves Middle School Graduation Ceremony. Also, how wonderful it was that Dr. Thorstenson extended an invitation to both Mrs. Baxter and Mrs. Stys to attend the Graduation Ceremony for Cal High. Mrs. Baxter and Mrs. Stys had the opportunity to attend the Cal High Gromotion Ceremony and expressed how wonderful it was. The students were excellent speakers and the ceremony was very well coordinated. Mrs. Baxter expressed a heartfelt appreciation that Dr. Thorstenson had extended the invitation but most importantly that Dr. Thorstenson and the Board Members from Cal High view the SWSD as a partner district and it was wonderful to have been included in such an event.

Summer School –Mrs. Baxter commended Mrs. Palomino who is the Summer School Principal. She has been involved in planning and preparing in running the Summer School program. Summer School at Loma Vista & Graves Middle School is packed with students. Summer School is up and running well.

Construction at Carmela School – The construction at Carmela School started as soon as the school year ended. The construction will allow the front office to be moved from the middle of the campus to the front part of the school making more sense on a security stand point and it will become more visible to parents and visitors. Parents will be able to easily identify where the office will be and avoid having anyone wondering on the campus. The construction may not be completed by the time that the new school year starts. Therefore, the move into the new office will work around a natural break so that the construction work is done correctly and that it will not be too disruptive once classes start and are in session.

Recognition from LACOE (AWARD) – Mrs. Baxter reported that LACOE has recognized the SWSD with an award celebrating educational achievement in Los Angeles County. The county requested information that the District needed to submit, for example how opportunities for student achievement was provided, the goals and how those goals were met. It was also mentioned to LACOE that Graves Middle School is the recipient of the Gold Ribbon award. Unfortunately the requested information from LACOE and process was very last minute and rushed. The recognition ceremony was on the same evening as the Graves Middle School graduation ceremony and therefore could not attend. The hope is that next year will go smoother and that there will be SWSD representation at both events.

LCAP - Mrs. Mestanzas-Rojas in her presentation at the board meeting of May 26<sup>th</sup> provided an overview of the LCAP. A revised copy of the LCAP is found on the South Whittier School website: [www.swhittier.k12.ca.us](http://www.swhittier.k12.ca.us) for anyone who would like to access the information. Tonight there will be a Public Hearing on the adoption of the LCAP and Mrs. Baxter briefly mentioned the inclusion of the proposed use of Supplemental and Concentration monies for pay increases and to restore salaries. It is the Districts discretion on how to use these monies, however, the county has to approve it. Mrs. Baxter proceeded to mention that additional information was included in the LCAP for the counties review. This information included the comparison in salaries which are below surrounding districts. The SWSD would like to attract and retain highly qualified teachers, and in order to do so there must be pay increases and

restore salaries. It is strongly felt that the retention and ability to attract highly qualified teachers is the number one indicator of high student achievement. This is the proposed rationale that will help the county understand the use of the concentration and supplemental dollars with the hopes that it will be approved. However, this can only be used if the county approves the plan.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held May 26, 2015.

Purchase Order List No. 20

Approved Purchase Order List No. 20

## CONSENT

Contract List No. 19

Approved Contract List No. 19 for services provided.

Contracts include:

14-15-108: Summer Arts Program, service – Ann Geib – Summer School Consultant, duration 06/01/15-06/25/15, amount not to exceed \$1280.00/per specified time period for total of 64 hours.

14-15-109: Summer Arts Program, service – Edward Lopez – Summer School Consultant, duration 06/01/15-06/25/15, amount not to exceed \$1280.00/per specified time period for total of 64 hours.

## CONTRACTS

14-15-110: Summer Arts Program, service – Melissa Soto – Summer School Consultant, duration 06/01/15-06/25/15, amount not to exceed \$1280.00/per specified time period for total of 64 hours.

14-15-111: Summer Arts Program, service – Nirali Thakkar – Summer School Consultant, duration 06/01/15-06/25/15, amount not to exceed \$1280.00/per specified time period for total of 64 hours.

14-15-115: ChildNet/Zinsmeyer Academy and South Whittier School District, service – Special Education Services, duration 05/07/15 – 06/15/15, GENERAL CONTRACT

14-15-118: ChildNet/Zinsmeyer Academy , service – NPS ISA Special Education Services, duration 05/07/15 – 06/15/15, Cost: \$4,531.25

## GENERAL

Proposed Board Policy 3350: Travel Expenses (First Reading)

This is the first reading of the Proposed Board Policy 3350: Travel Expenses

On the motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried the first reading of the Proposed Board Policy 3350: Travel Expenses was approved.

## EDUCATIONAL SERVICES

Public hearing – Local Control Accountability Plan (LCAP)

A public hearing on the Local Control Accountability Plan (LCAP) was provided for opportunity for discussion. The hearing was open on a motion by Trustee Santana seconded by Trustee Baird and unanimously carried. There was no discussion on the matter.

The hearing was closed on a motion by Trustee Pacheco and seconded by Trustee Baird and unanimously carried.

## BUSINESS

Presentation of Budget Overview presentation by Mark Keriakous, Associate Superintendent, Business Services. Mr. Keriakous commenced his presentation by explaining the legal requirements of the South Whittier School District having to adopt a Budget by July 1<sup>st</sup> of each fiscal year and submitting it to the County Superintendent of Schools. The budget reflects the estimated actual expenditures through June 30, 2015 along with the adopted budget for 2015-2016.

This budget was developed by using the state-adopted criteria and standards. It includes the expenditures necessary to implement the Local Control Accountability Plan (LCAP) and annual update to the LCAP that will be effective for the budget year. The budget will be filed and adopted subsequent to a public hearing and approval by the governing board of the school district pursuant to Education Code sections 33129,42127,52060,52061, and 52062.

South Whittier School District Budget can be viewed in its entirety on the South Whittier School District website:  
[www.swhittier.k12.ca.us](http://www.swhittier.k12.ca.us)

## BUSINESS

Public hearing – South Whittier School District 2015-2016  
Proposed Budget

A public hearing on the South Whittier School District 2015-2016 Proposed Budget was provided for opportunity for discussion. The hearing was open on a motion by Trustee Stys seconded by Trustee Pacheco and unanimously carried. There was no discussion on the matter.

The hearing was closed on a motion by Trustee Baird and seconded by Trustee Santana and unanimously carried.

## BUSINESS

Resolution No. 14-15-28: Interfund Transfer 2014-2015 fiscal Year:  
On the motion by Trustee Pacheco seconded by Trustee Stys and unanimously carried Resolution No. 14-15-28: Interfund Transfer 2014-2015 fiscal year was approved.

This resolution allows the District to transfer monies into Fund 14 from Fund 01 in order to track revenue and expenditures for deferred maintenance for the 2014-2015 fiscal year.

Resolution No. 15-16-01: Interfund Transfer 2015-2016 fiscal Year:  
On the motion by Trustee Santana seconded by Trustee Baird and unanimously carried Resolution No. 15-16-01: Interfund Transfer 2015-2016 fiscal year was approved.

This resolution allows the District to transfer monies into Fund 14 from Fund 01 in order to track revenue and expenditures for deferred maintenance for the 2015-2016 fiscal year.

PUBLIC COMMENTS  
ON CLOSED SESSION  
ITEMS

There were no public comments on closed session items.

## CLOSED SESSION

The Board of Trustees commenced closed session at 6:25 p.m.

## OPEN SESSION

The Board of Trustees resumed open session at 7:36 p.m. Action was taken in closed session to remove the Principal appointment item from the agenda. Two Calendars are revised (Cabinet/Director & Principals/Assistant Principals) and will be posted.

PERSONNEL

Classified Personnel Report No. 06-09-15-19

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried – Classified Personnel Report No. 06-09-15-19 was approved.

Certificated Personnel Report No. 06-09-15-19

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried – Certificated Personnel Report No. 06-09-15-19 was approved.

Approval of District Calendars 2015-2016

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried – District Calendars 2015-2016 was approved.

ADJOURNMENT

The meeting was adjourned at 7:39 p.m.